



OFFICE OF THE MAYOR

NOTICE TO PROCEED

25 August 2022

Date

H.S ACORDA MECHANICAL ELECTRICALS MAINTENANCE SERVICES

20 Velasco Street,
Bagong Ilog, Pasig City

Dear Sir/Madam:

We wish to inform you that your contract for the **Supply and Delivery of Various Airconditioning and Refrigeration Units** for the use of the **City Veterinary Office** under **Purchase Request No. 100-22-06-877**, covered by **Purchase Order No. 22-08-1857** has been duly approved.


You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

VICTOR MA. REGIS N. SOTTO
City Mayor

By authority of the City Mayor:


ATTY. JERONIMO U. MANZANERO
City Administrator

Conforme: 
HERNANDO S. ACORDA JR.
Authorized Representative
**H.S ACORDA MECHANICAL
ELECTRICALS MAINTENANCE
SERVICES**

Date: 25 AUG. 2022